



ICEA Executive Committee *
Minutes
November 8, 2006
2:00 p.m. – 4:00 p. m.
3 South Grimes

Members Present

Troy McCarthy, Kelly Hancock, Jeff Lobas, Jane Borst, Mary Nelson, Glenn Baughman,

Phone: Mary Stevens, Carolyn Nelson

Excused: Lana Michelson

Staff: Barb Khal, LauraBelle Sherman-Proehl, Marion Kresse, Kelly Schulte, Megan Wolfe, Julie Curry, Gloria Frolek-Clark, Mary Ikeda

Handouts:

Minutes August 23, 2006, Sept.13, 2006

QSR Activities power point

Early ACCESS steps-Draft

Eight Components of the IFSP

Evaluation & Assessment Purposes

“Offer” to the Governor

DESCRIPTION	Follow up Action Required/Due Date/Person Responsible
CALL TO ORDER MINUTES Minutes of the August 23 and Sept. 13 meeting were not approved.	August through November minutes will be sent prior to the next meeting.
LEAD & SIGNATORY AGENCIES UPDATE: Barb Khal--QSR (Quality Service Review) update- <ul style="list-style-type: none"> • Early ACCESS and Dept. of Human Services partnered in order to do ten cases (4 cases were involved in Early ACCESS) for a QSR. • It will be up to the community to look into when it is appropriate to combine the Early ACCESS meeting with a Family Team meeting. • The next QSR will be in March in Region 8. • There was also a recommendation to work with DHS to revise Early ACCESS QSR protocol and to encourage more referrals to Early ACCESS from DHS. 	

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* The Executive Committee is the leadership committee of the Iowa Council for Early ACCESS, a governor-appointed Council.

<ul style="list-style-type: none"> • Ray Foster will donate time to work on QSR protocols. • Early ACCESS people will continue to join DHS QSR teams. <p>Marion Kresse-reported that Region 15 is doing well CAPTA (Child Abuse Prevention and Treatment Act) referrals to Early ACCESS because of the work by CHSC (Child Health Specialty Clinics) and Cheryl Jones. Cheryl refers all mothers getting off of Methamphetamines to Early ACCESS.</p> <p>There was a discussion that suggested that practitioners need more professional development around babies exposed to drugs and better exit criteria from Early ACCESS.</p> <p>Mary Nelson-Legislation reinstated the Division of Mental Health and Disability. Kris Bell was hired as the new Bureau Chief for the Division of Child & Family Services.</p> <p>Jane Borst-The Department of Health did not renew Pottawattamie, Fremont or Mills County contracts.</p> <p>The Council members are invited to attend the Child Health Policy Forum-“Off to a Good Start—Framing Policy for Early Childhood Health Systems Integration” on December 12th, held in Des Moines. The conference will provide a framework for Iowa’s health policy discussions for early childhood for the upcoming legislative session. Registration is done “on-line” at www.prepareiowa.org</p> <p>The ABCDII (Assuring Better Child Health and Development) meeting will be held on December 13 in Iowa City. There will be a panel discussion about what a screening and referral system could look like.</p> <p>Barb Khal- EHDI (Early Hearing Detection and Intervention) has started a support program called “Guide by Your Side”, to connect families with infants who are deaf or hard of hearing to more experienced families of older children with a hearing loss.</p> <p>.</p>	
<p>Gloria Frolek Clark & Mary Ikeda-Evaluation and Assessment Guidelines- Birth to 5</p> <p>Gloria explained the evaluation and assessment flow chart and the “Eight Components of the IFSP” rubric. There was a discussion on what assessment tools are recommended. Gloria will be working with the Signatory partners and Regional Grantees to ensure that there is an understanding that evaluation and assessments, and eligibility determination are recognized and accepted by the Regional Grantees.</p> <p>There was a suggestion to add an explanation to the flow chart that evaluation and eligibility determination could be done by other agencies.</p> <p>The Signatory agencies will field test the Evaluation and Assessment process and provide feedback to Gloria by the end of December.</p>	<p>The evaluation and assessment process will be piloted with the Signatory partners in the field. Feedback will be brought to the Executive Committee.</p>
<p>FYI-Medical records in the Early ACCESS file can be sent to the local School District without parent consent. There will need to be guidance given to Service Coordinators about how to explain to parents what should be put in their child’s record. Is there a need to have two different records if the child has health and education needs? A work group of parents, CHSC, and DE (Dept. of Education), including the Bureau legal Consultant, will discuss the issues and provide an answer to this question.</p>	<p>Julie will keep us informed about the work group’s decision.</p>

<p>Julie Curry-the “Offer” to the Governor-the offer was shared with the recommendation to give to council members so they can share with their constituencies.</p>	<p>This agenda item will be added to the November council meeting.</p>
<p>Planning for council meeting and December 13the Executive Committee meeting. Council meeting-agenda items for next meeting</p> <ul style="list-style-type: none"> • Add Kelly Schulte to November ICEA agenda to give a follow-up to the NICU (Neonatal Intensive Care Unit)/Early ACCESS discussion—talk about “value added” statements. • January ICEA-include time in the agenda to discuss “talking points” in regard to the “Offer” 	<p>These items will be added to the agendas.</p>
<p>Sharing: Glenn Baughman asked how each of the agencies in the Early ACCESS system communicate with one another?</p> <ul style="list-style-type: none"> • 	<p>.</p>
<p>The meeting was adjourned at 4:30 p.m.</p>	